

## **Allamuchy Township Board of Education**

The regular meeting of the Allamuchy Township Board of Education held on July 22, 2013 was called to order at 7:31 p.m. in Room 149 by Francis Gavin. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on June 5, 2013 to the Express Times, Star Ledger, Daily Record and Township Clerk. Notice was posted in the school office.

### **I. ROLL CALL**

Diane Clark  
Suzette Costello  
William Cramer  
Brant Gibbs  
Mary Renaud  
Susan Torlucci  
Francis Gavin, President

### **ABSENT**

James Britt  
John Egan

### **ALSO PRESENT**

Dr. Seth Cohen, CSA  
Donna Trainello, Board Secretary

### **II. PLEDGE TO THE FLAG**

### **III. APPROVAL OF MINUTES**

- A. Moved by W. Cramer and seconded by M. Renaud.  
**BE IT RESOLVED**, that the minutes of the regular board meeting held on June 24, 2013, be approved. (Appendix 1)

CARRIED: Motion carried unanimously by roll call vote –  
G. Gibbs abstained

### **IV. STUDENT REPRESENTATIVE REPORT**

### **V. BUSINESS OFFICE REPORT**

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**VI. ACKNOWLEDGEMENTS**

**VII. PRESENTATIONS**

**VIII. PRESIDENT'S REPORT**

**IX. COMMITTEE REPORTS**

- A. Facilities and Property – William Cramer**
- B. Communications & Public Relations – John Egan**
- C. Student Activities/PTO Liaison – Suzette Costello**
- D. Town Council Liaison – John Egan & Brant Gibbs**
- E. Rutherford Hall Long Range Planning Committee – Mary Renaud**
- F. Finance – James Britt**
- G. Curriculum & Technology – Suzette Costello**
- H. Personnel – Susan Torlucci**
- I. Inter-District Liaison with Great Meadows – Fran Gavin / Jim Britt**
- J. Negotiations – John Egan**
- K. Policy – Diane Clark**
- L. Foundation Liaison – Francis Gavin**

**X. PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

**XI. BOARD COMMITTEE ACTION REPORTS**

**Finance**

On the recommendation of the Chief School Administrator/School Business Administrator:

**A. Transfers**

Moved by B. Gibbs and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the following list of transfers with totals in Fund 10 of \$101,176.61. (Appendix 2)

CARRIED: Motion carried unanimously by roll call vote.

**B. Bills List**

Moved by B. Gibbs and seconded by W. Cramer.

**BE IT RESOLVED**, that the general account bills list check #23118 through #23155 for the amount of \$413,550.18 (2012-2013 fiscal year) and check #23156 through #23241 for total amount of \$413,782.52. (2013-2014 fiscal year) be approved for payment. (Appendix 3)

CARRIED: Motion carried unanimously by roll call vote.

**C. Joint Transportation Contract**

Moved by B. Gibbs and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the 2013-2014 Joint Transportation contract with:

Frelinghuysen Township Board of Education		
9A	Route Frelinghuysen	\$26,429
9B	Ridge & Valley Charter School	\$11,000
	Field Trips	\$ 1,680

CARRIED: Motion carried unanimously by roll call vote.

**Finance – continued:**

**D. Travel Reimbursement**

Moved by B. Gibbs and seconded by W. Cramer.

**BE IT RESOLVED**, to approve 2013-2014 mileage reimbursement for the following employees who travel for general district business at the current NJ OMB Circular Rate.

<b>Employee Name</b>	<b>Title</b>	<b>Business Conducted</b>
Dr. Seth Cohen	Superintendent	Professional organizations, between district travel, contractual items.
Peter Pearson	School Accountant	NJASBO State & County meetings, district banking, County BOE, contractual items, professional organizations.
To be named	Principal	Professional organizations, Training/Workshops, Misc. District Business
Martin, Janet	Supervisor of Special Services	Evaluations, Professional Meetings
Kay, Tina	Administrative Assistant	Training/Workshops, Post Office, Banking, Deliveries to Board Members, Misc. District Business
Trainello, Donna	Business Office Assistant Transportation Coordinator	Banking, County BOE, Training/Workshops, Post Office
Charles Zukoski / Roy Parsons	Maintenance Dept.	Post office, Town Hall, Professional Organizations, Training/Workshops, Misc. District Business
Laurie Rapisardi	CST Secretary	Post Office, Misc. District Business; Training/Workshops
Pollina, Susan	Office Assistant	Misc. District Business; Training/Workshops

CARRIED: Motion carried unanimously by roll call vote.

**E. Rutherford Hall Grant Writer**

Moved by B. Gibbs and seconded by W. Cramer.

**BE IT RESOLVED**, to renew the contract with Amy Hufnagal as Grant Writer for the time period of September 15, 2013 – January 15, 2014 for a total of \$15,000. (Appendix **To be given out Monday night** )

CARRIED: Motion carried unanimously by roll call vote.

**Finance – continued:**

**F. Hunterdon Learning Center**

Moved by B. Gibbs and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the out of district tuition contracts for two high school students (#0403, #2314) effective July 2013 to June 2014, 210 day school year, at a cost of \$49,140.00 per student.

CARRIED: Motion carried unanimously by roll call vote.

**G. Physical Therapy Services**

Moved by B. Gibbs and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the contract with Allison M. Peck, P.T. to deliver the professional physical therapy services at a rate of \$84.00 per hour effective June 2013 to 2014.

CARRIED: Motion carried unanimously by roll call vote

**H. Special Education Programs**

Moved by B. Gibbs and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the elimination of the autism program and authorize the creation of the Multiple Disabilities program.

CARRIED: Motion carried unanimously by roll call vote

**I. Monthly Certification of Budget**

Moved by B. Gibbs and seconded by W. Cramer.

1. **BE IT RESOLVED** that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as of June 30, 2013 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

**Finance – continued:**

2. **BE IT RESOLVED**, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of June 30, 2013 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. **BE IT REOLVED THAT**, the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of June 201 with a total Governmental Funds Account cash balance of \$346,964.68. (Appendix 4)

CARRIED: Motion carried unanimously by roll call vote.

**Personnel**

On the recommendation of the Chief School Administrator/School Business Administrator:

**A. Resignation**

Moved by S. Torlucci and seconded by M. Renaud.

**BE IT RESOLVED**, to approve the resignation of Laurie Cetani effective June 30, 2013.

CARRIED: Motion carried unanimously by roll call vote.

**B. Resignation**

Moved by S. Torlucci and seconded by M. Renaud.

**BE IT RESOLVED**, to approve the resignation of Tracy Holt effective June 30, 2013.

CARRIED: Motion carried unanimously by roll call vote.

**Personnel - continued:**

**C. School Business Administrator**

Moved by S. Torlucci and seconded by M. Renaud.

**BE IT RESOLVED**, to approve Julie Mumaw's contract as School Business Administrator, effective July 1, 2013 to June 30, 2014 at a rate of \$50 per hour.

CARRIED: Motion carried unanimously by roll call vote.

**D. Summer Work**

Moved by S. Torlucci and seconded by M. Renaud.

**BE IT RESOLVED**, to approve Derek Dibberr as a Rutherford Hall co-instructor at a rate of \$1500 and also to correct a name from the June 2013 board meeting listed as Rita Baragone to Rita Sullivan.

CARRIED: Motion carried unanimously by roll call vote.

**E. ESY Summer Program**

Moved by S. Torlucci and seconded by M. Renaud.

**BE IT RESOLVED**, to approve Marsha Koerner as resource center enrichment aide, 2 days a week, 3 hours a day at the rate of \$15.00 per hour.

CARRIED: Motion carried unanimously by roll call vote.

**F. Summer Workers**

Moved by S. Torlucci and seconded by M. Renaud.

**BE IT RESOLVED**, to approve the following summer workers for the 2013 summer on an as need basis retro to June 27, 2013.

Kevin Frederiks	\$9.00
Robert Britt	\$8.00
Daniel Arteglier	\$8.50

CARRIED: Motion carried unanimously by roll call vote.

**Personnel - continued:**

**G. Principal**

Moved by S. Torlucci and seconded by M. Renaud.

**BE IT RESOLVED**, to approve Jennifer Chickey as principal effective September 15, 2013 pending approved Provisional Certificate at a salary of \$85,000 and to approve summer work in August to be paid on a per diem basis per teacher negotiated contract.

CARRIED: Motion carried unanimously by roll call vote

**H. Teacher**

Moved by S. Torlucci and seconded by M. Renaud.

**BE IT RESOLVED**, to approve Adriana Shonk as a Teacher of Spanish effective 9-1-13, at Step 6 BA \$46,380, benefits per negotiated agreement.

CARRIED: Motion carried unanimously by roll call vote

**I. Support Staff Salary Guide**

Moved by S. Torlucci and seconded by M. Renaud.

**BE IT RESOLVED**, to approve the 2013-2014 Salary Guide for support staff employees as attached. (Appendix 5)

CARRIED: Motion carried unanimously by roll call vote –  
W. Cramer abstained

**Curriculum & Technology**

**A. Attendance at Professional Conferences**

Moved by S. Costello and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the following requests for attendance at professional conferences with mileage reimbursed at the current rate.

<b>Name</b>	<b>Conference Name</b>	<b>Location</b>	<b>Date</b>	<b>Mileage</b>	<b>Conf. Cost</b>
DeAngelis	Sustainable Jersey for Schools Kick-off meeting	Trenton	7-22-13	97	0

CARRIED: Motion carried unanimously by roll call vote.



**Curriculum & Technology - continued:**

**B. Class trips**

Moved S. Costello and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the following class trips for the 2013-2014 school year:

<b>Name</b>	<b>Location</b>	<b>Transp. Cost</b>	<b>Date</b>
Morris Museum	Morristown	\$180	7-23 RH Camp
Hunterdon Museum	Hunterdon	\$180	7-25 RH Camp
Tranquility Farms	Allamuchy	0	7_25 ESY

Various trips every Monday by the Autism/MD Class per IEP.

CARRIED: Motion carried unanimously by roll call vote.

**C. Summer Assessment PLC**

Moved S. Costello and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the following teachers to study the Common Core Content Standards, PARCC Readiness and Model Curriculum, to develop common benchmarking assessments. Week of August 12 grades 3-4, week of August 19 grades K-2. Rate of \$25 per hour not to exceed 15 hours.

K - Paige Schmiedeke

1 – Frances Muhlenbruch & Kristy Fedich

2 – Lia Ordile & Sam Greco

3 – Andrea Aussems & Nancy Baglio

4 – Ashley Van Haste & Dawn Asbjorn

CARRIED: Motion carried unanimously by roll call vote.

**D. Reading Program**

Moved S. Costello and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the McGraw Hill Reading Wonders as the K-5 ELA Program.

CARRIED: Motion carried unanimously by roll call vote.

**XII OLD BUSINESS**

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**XIII. SUPERINTENDENT'S REPORT**

- A. District updates, News & Events
- B. HIB annual Report – 11 investigations  
1 confirmation to be posted on web site

**XIV. PUBLIC COMMENTS**

**XV. BOARD DISCUSSION**

**XVI. ADJOURNMENT**

Moved by W. Cramer and seconded by B. Gibbs.  
**BE IT RESOLVED**, to adjourn.

CARRIED: Motion carried unanimously by voice vote.

Time: 8:17 p.m.